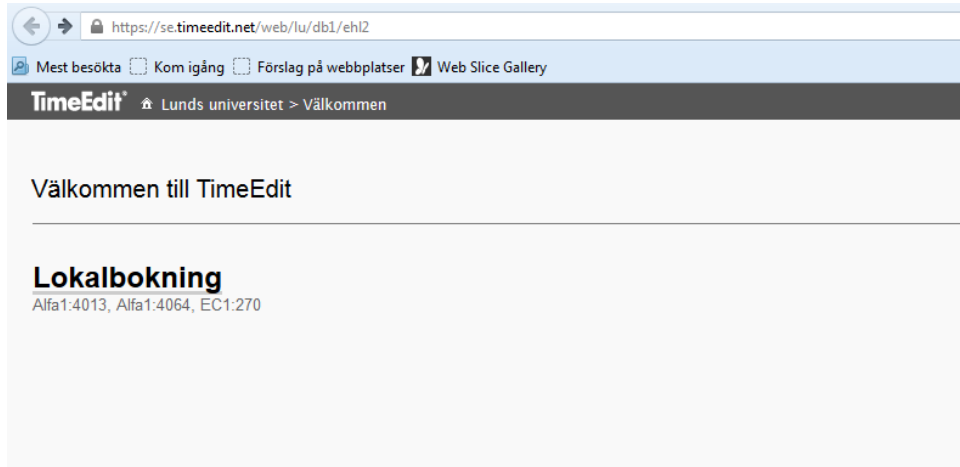


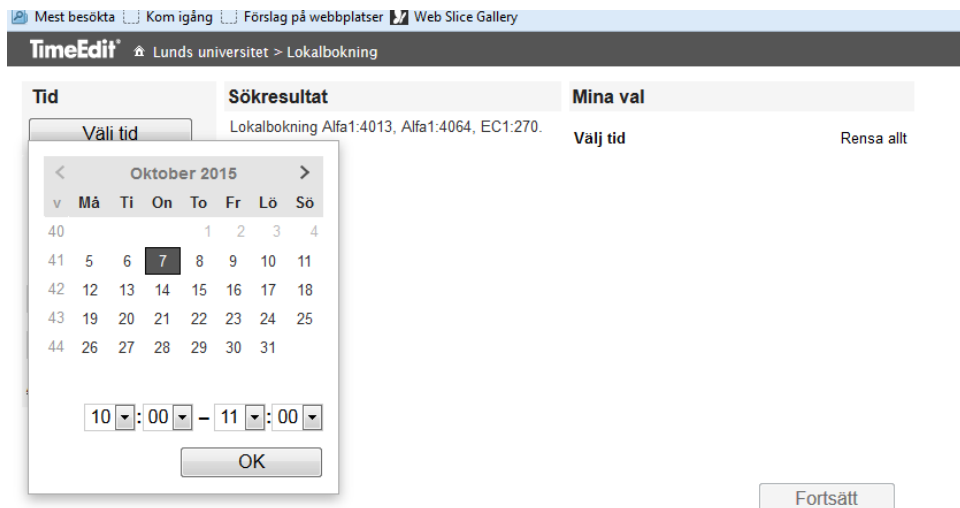
## How to book the Seminar rooms in Alfa and EC1 (only in Swedish)

<https://se.timeedit.net/web/lu/db1/eh12>

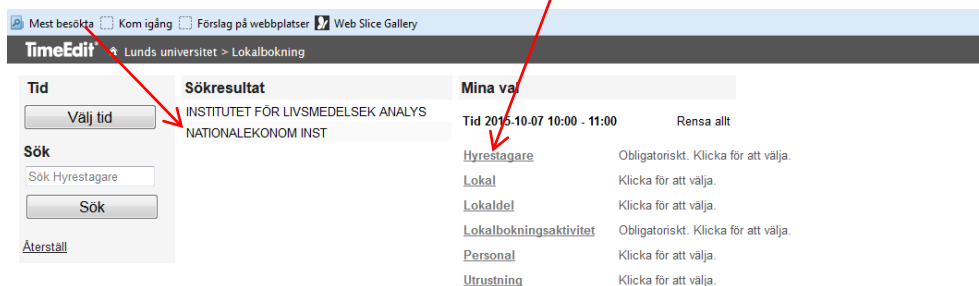
Click "Lokalbokning"



Choose date and time, click OK



Click "Hyrestagare" and choose Nationalekonom inst.



Click "Lokal" and choose Alfa1 or EC1 (you can only choose a room if it is not already booked, if both are booked, you will see the text: "Inga lediga objekt hittades för vald tid").

Click "Lokalbokningsaktivitet" and choose activity.

Click "Personal" and choose your name.

Click the Button "Fortsätt", and fill in the form (optional). Click on "Boka".

Onsdag 10:00 - 11:00

Hyrestagare NATIONALEKONOM INST

Lokalbokningsaktivitet Möte

Lokal EC1:270

Personal Ann-Charlotte Sahlin

Titel

URL

Publik kommentar

Intern kommentar

Boka

Title and Public comment will appear on the public list of bookings.

Tid	Hyrestagare	Lokal	Lokalbokningsaktivitet	Personal	Publik kommentar	Titel
On 7/10	NATIONALEKONOM INST	Alfa1NEK Seminarium	Seminarium		HAF Sem	
To 8/10	NATIONALEKONOM INST	EC1-Seminarium	Seminarium		Departmental Seminars	
Fr 9/10	NATIONALEKONOM INST	Alfa1NEK Seminarium	Seminarium			

The booking will now be listed under "Mina bokningar". Click on the booking, and you will get this view:

10:00 - 11:00

OK

Fortsätt

**Mina bokningar**

2015-10-07 10:00 - 11:00 NATIONALEKONOM INST, Möte, EC1:270, Ann-Charlotte Sahlin

Visa fler

Onsdag 10:00 - 11:00

Hyrestagare NATIONALEKONOM INST

Lokalbokningsaktivitet Möte

Lokal EC1:270

Personal Ann-Charlotte Sahlin

ID 1009633

Skicka bekräftelse

Ändra

You can click "Skicka bekräftelse" to get an email with your booking. If you want to delete your booking, click "Ändra" and then "Avboka".